

BAY REGIONAL LOCAL HUMAN RIGHTS COMMITTEE
Quarterly Meeting
February 10, 2014
Minutes

Members Present: Tamesha Giddens and Constance Hollands

Members Absent: Richard Bishop and Renee Greene

Others Present: Stewart Prost, Human Rights Advocate

Affiliates Present: Best Friends, LLC
Crescent Counseling & Casework Services, Inc
Family and Community Transition Services
Garris Group Family Services, LLC
Genesis I - House of Care
Image House
Just By 5, Inc
La Mariposa, Inc
NDUTIME Youth and Family Services, Inc
Noble Care, LLC
Pathways to Life, Inc
Quality Living, LLC
REM Virginia
Turning Point
Youth Solutions, Inc

Affiliates Absent: A&C Alternative Care, LLC
The Notebook, Inc

CALL TO ORDER: 6:17 by Constance Hollands

Review of Agenda: Limited agenda due to lack of quorum.

Approval of Minutes:

1. Minutes will be approved at a special meeting in March.

Public Comment: None

Advocate's Report - Stewart Prost:

1. Starting with our May meeting, Hillary Zaneveld will be the Bay Region Human Rights Advocate. She will replace Stewart Prost.
2. Committee membership: Ms. Bervine has been officially removed by the State Human Rights Committee from the committee due to lack of involvement. Ms. Giddens finishes her second term in June and will rotate off the committee. We will need one former consumer and one other person to fill the seats for 2014. Providers were encouraged to see if they had someone to serve on the committee. The applications for potential committee members is posted on the DBHDS website. Providers were reminded that this is a requirement.
3. All providers began using the Comprehensive Human Rights System (CHRS) June 1, 2013. This is a system used by facilities and providers to input Human Rights and Licensure reporting requirements. All providers must be reporting all serious incidents, etc on this system.

4. For Quarter 1 2014, we will use the new quarterly report template which includes information from CHRIS. When attaching reports from the CHRIS system, you must redact all client identifying information before sending to the committee.
5. It is a requirement for providers to attend the quarterly meetings and submit their reports 2 weeks in advance of the meeting. Failure to comply could result in a request for citation from the assigned licensing specialist.

Providers with Information to Report: None

Providers with Nothing New to Report:

1. Best Friends Home
2. Crescent Counseling & Casework Services, Inc
3. Family and Community Transition Services
4. Garris Group Family Services, LLC: Licensed in September
5. Genesis I - House of Care: Licensed in October
6. Image House
7. Just By 5, Inc
8. La Mariposa, Inc: Licensure visit this week.
9. Noble Care, LLC
10. Pathways to Life, Inc
11. Quality Living, LLC
12. Turning Point
13. Youth Solutions, Inc

*Motion to accept reports as submitted. Accepted.

New Business:

1. Crescent Counseling & Casework Services, Inc.: Request to add Mental Health Skill Building Services (MHSS). Request granted.
2. Family and Community Transition Services: Presented change to behavior management policy. Changes accepted.

Next Meeting: May 12 at 6:15pm
Major Hilliard Library
624 Old George Washington Hwy
Chesapeake, VA

Other Business: None

Closed Session: None

Meeting adjourned at 6:54 pm by Constance Hollands